

**STATE FIRE COMMISSION MEETING**  
**The Inn at Charles Town • Jefferson County • Charles Town, WV**

**August 15, 2019**

The official business meeting was called to order at 9:25 a.m. by Fire Commission Chairman Grant Gunnoe.

**ROLL CALL:** by Administrative Secretary Kathryn Burns

**Commissioners Present**

Edward George, Grant Gunnoe, Dave Camp, Doug Estep, Doug Mongold, Phil Hart, Jim Oldaker, Mark Stroop, Carl Eastham, Thomas Keefer, Ted Shriver and Virgil White. It is noted that Counsel Jennifer Wilson is present as well.

**Commissioners Absent**

Martin Hess

**APPROVAL OF MINUTES:**

1. Commissioner Mongold made a motion to accept and approve the minutes of the July 25, 2019 Special Fire Commission Meeting, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

**COMMITTEE REPORTS:**

**• Legislative, Codes & Regulatory Committee**

Commissioner Shriver read the Legislative, Codes & Regulatory Committee Report from Meeting – June 14<sup>th</sup>, 2019 as follows:

**Call to order**

Commissioner Shriver called to order the regular meeting of the Legislative, Codes and Regulatory Committee Meeting at 10:01AM on August 14, 2019 at the Holiday Inn Express, Ranson, WV.

**Roll call**

The following commissioners were present:

Jim Oldaker  
Tom Keefer  
Mark Stroop  
Edward George  
Ted Shriver

The following commissioners were absent:

It is also noted the Jennifer Wilson legal counsel for the Fire Commission was in attendance.

### **Unfinished Business**

None

### **New business**

Marshal Tyree presented information to the Commission concerning Senate Bill 345 and the resulting proposed Grant process. His explanation included that the office doesn't expect to see a large volume of monies as the State Fire Marshal's Office does all it can to keep departments from losing their funding. He will present a draft copy of the proposed grant process to the Commission for their review. He then entertained questions from the Commission.

Commissioner Stroop – Will it be regional?

Marshal Tyree – No it will be statewide.

Commissioner Gunnoe – It will need to go to each department?

Marshal Tyree – Yes

Commissioner Stroop – That could cause a large volume of applications.

Commissioner Gunnoe – Was it one department that lost the funding?

Tyree – Yes

Mongold – What is the Senate bill centered around?

Marshal Tyree – Accountability of grantees receiving state funds or grants.

Commissioner Mongold – I imagine down the road there will be other funding that is directed to this fund.

Marshal Tyree – Commissioners after you have reviewed my letter if you have any other suggestions for the use of these monies please let me know. I also want to make sure it would be appropriate to use the monies for Community Risk Reduction.

There were no other questions of comments.

### **Adjournment**

Commissioner Stroop moved to adjourn the meeting at 10:11AM, second by Commissioner Keefer. With all the ayes and nays having been taken on a voice the motion passed.

Commissioner Eastham made a motion to accept the report. It was seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

• **Fire Department Services Committee**

Commissioner Mongold read the Committee Report from Meeting – August 14<sup>th</sup>, 2019 as Follows:

**Call to Order**

Commissioner Mongold called to order the regular meeting of the Fire Department Services Committee at 10:12AM on August 14, 2019 at the Holiday Inn Express, Ranson, WV.

**Roll Call**

The following commissioners were present:

Dave Camp  
Doug Mongold  
Jim Oldaker  
Mark Stroop  
Phil Hart

The following commissioners were absent:

It is also noted the Jennifer Wilson legal counsel for the Fire Commission was in attendance.

**Unfinished Business**

None

**New Business**

1. Fire Officer I and II Applications

Assistant State Fire Marshal Bradley Scott presented the following applications for approval:

- Mark Stroop                      FO2
- Andrew Garland                FO2
- Bruce Chapman                FO1&2
- Wesley Mills                     FO1
- Chris Brunetti                  FO2
- Mark Arnold                     FO2
- Tanya Nelson                    FO2

Commissioner Camp made a motion to approve these applications and present to the full Fire Commission, seconded by Commissioner Oldaker with a note that Commissioner Stroop recused himself as he is an applicant. With all the ayes and nays having been taken on a voice vote, the motion passed.

## 2. Fire Departments to be Recertified:

Assistant State Fire Marshal Bradley Scott presented a list of departments that met all requirements to be recertified:

- Point Pleasant VFD
- Valley VFD
- Cairo VFD
- Grandview VFD
- Ballard VFD
- Lewisburg VFD
- Fairlea VFD

Commissioner Stroop made a motion to approve the applications and recommend to the full Fire Commission, seconded by Commissioner Camp. With all the ayes and nays having been taken on a voice vote the motion passed.

## 3. Fire Departments with perfect evaluations to be Recertified

Assistant State Fire Marshal Bradley Scott presented a list of departments for recertification that had perfect evaluations:

- White Sulphur Springs VFD
- Phillipi VFD
- Junior VFD
- Belington VFD
- Harts VFD
- Guyan River VFD
- Thomas VFD
- Parsons VFD
- Maysville VFD
- Moorefield VFD

Commissioner Camp made a motion to approve these applications and recommendation to the full Fire Commission, seconded by Commissioner Stroop. With all the ayes and nays having been taken on a voice vote, the motion passed.

4. Report on §29-3-5f Fire Service Equipment and Training Fund Grant Criteria

No report given as it was addressed in Legislative Committee Meeting.

Commissioner Mongold asked those in attendance if they had any questions or concerns.

David Brining - Mr. Brining introduced himself as the Chief of Bedington VFD and a member of the Berkeley County Fire Association. He explained that the Fire Association is looking for guidance from the Fire Commission regarding filling a vacancy on the Berkeley County Fire Board and the interpretation of the Commission's legal counsel of code Section 7-17-6. They have been asked to submit 5 names but based on past practice and after speaking with a former prosecuting attorney they only submitted one. The Fire Board sought the opinion of the new prosecuting attorney and since has refused to vote unless they receive 4 additional submissions. The Fire Association is looking where to go next. He entertained questions/comments from the Commission.

Commissioner Mongold – From his standpoint we have no control and recommends they talk to the Ethics Committee to see what their opinion is.

Jennifer Wilson – Is the prosecuting attorney the county attorney?

Mr. Brining – No but the county attorney asked for prosecuting attorney for an opinion.

Jennifer Wilson – The Fire Commission does not have jurisdiction. I will need to review the paperwork and look at the rule and address this tomorrow.

Mr. Brining – Since the code was written things have changed and been co-mingled.

Commissioner Stroop - Whose term is expiring?

Mr. Brining - Danny Petry.

Jennifer Wilson – We will pick this back up tomorrow. As an attorney for the Commission the Commission may not be able to do anything.

Commissioner Oldaker – Did we have something that states that Fire Boards must submit By-Laws to the Commission for approval? If so, has Berkeley done so and if they haven't would have doing so helped with clarify their procedures?

Deputy Scott – We will have to research to see if it is required and if so whether they did submit By-Laws.

Mr. Brining – How many other Fire Boards are there and what are their practices?

Commissioner Camp – I don't believe there is a requirement for any uniformity.

Commissioner Mongold thanked Mr. Brining and asked if there were any other questions or comments.

There were none.

### **Adjournment**

Commissioner Oldaker moved to adjourn the meeting at 10:33AM, seconded by Commissioner Stroop. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Estep made a motion to accept the report. It was seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

### **• Disciplinary Committee**

Commissioner Eastham read the Committee Report from Meeting – August 14<sup>th</sup>, 2019 as follows:

#### **Call to order**

Commissioner Eastham called to order the regular meeting of the Disciplinary Committee Meeting at 10:47AM on August 14, 2019 at the Holiday Inn Express, Ranson, WV.

#### **Roll call**

The following commissioners were present:

Carl Eastham  
Doug Mongold  
Edward George  
Ted Shriver

Absent: Martin Hess

It is also noted the Jennifer Wilson legal counsel for the Fire Commission was in attendance.

#### **Unfinished business**

None

#### **New business**

1. Report on Fire Departments Receiving 180 Days to Achieve Compliance:

Assistant Fire Marshal Bradley Scott gave a report on fire departments receiving 180 day to achieve compliance as follows:

- Mud River VFD
- West Hamlin VFD

- Ronceverte VFD
- Anthony Creek VFD
- Hamlin VFD
- Canaan Valley VFD
- Davis VFD
- Bayard VFD
- Mount Storm VFD
- Petersburg VFD
- Capon Valley VFD
- Mathias Baker VFD

Mud River VFD (Lincoln County) was evaluated on 06/04/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

1 Member needs CPR/First Aid

2 Members need Level 1

Rescue 185 Water Extinguisher, Dry Chemical Extinguisher need recharged

Note: Evaluated 1/2016 Requested 180 days Recertified 8/2016

Total Members 16

West Hamlin VFD (Lincoln County) was evaluated on 06/05/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

Hose Test

Note: Evaluated 6/2013 Requested 180 days Recertified 2/2014

Total Members 19

Ronceverte VFD (Greenbrier County) was evaluated on 06/11/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

Lieutenant needs Fire Officer 1 and

2 Members need CPR/First Aid

1 Member needs Haz Mat

Note: Evaluated 8/2011 Requested 180 days Recertified 10/2011

Total Members 10

Anthony Creek VFD (Greenbrier County) was evaluated on 06/12/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

Hose Test

8 members need CPR/First Aid

Note: Evaluated 8/2014 Requested 180 days Recertified 4/2015

Total Members 8

Hamlin VFD (Lincoln County) was evaluated on 07/09/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

Hose Test

1 member needs Level 1

11 members need CPR/First Aid

E 453 needs First Out Medical Kit

Note: Evaluated 10/2011 Requested 180 days Recertified 6/2012

Total Members 13

Canaan Valley VFD (Tucker County) was evaluated on 07/16/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

1 member needs Level 1

1 Captain needs Fire Officer 1

7 members need CPR/First Aid

Engine 36 EVP MVP

Engine 39 MVP

Tanker 38 MVP

Utility 31 MVP

Note: Evaluated 6/2012 Requested 180 days Recertified 4/2013

Total Members 17

Davis VFD (Tucker County) was evaluated on 07/16/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

2 members need Level 1

15 members need CPR/First Aid

Note: Evaluated 6/2012 Requested 180 days Recertified 8/2012

Total Members 20

Bayard VFD (Grant County) was evaluated on 07/22/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.

Pump Test

Asst chief needs Level 2, Fire Officer 1

Captain needs Level 2

5 members need Haz Mat

15 members need CPR/First Aid

Engine 132 MVI

Tanker 136 MVI

Brush 139 MVI

Note: Evaluated 4/2014 Requested 180 days Recertified 8/2014

Total Members 15

Mount Storm VFD (Grant County) was evaluated on 07/22/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's

recommendation that the fire department be granted 180 days.  
Hose Test  
Asst Chief needs Fire Officer 2  
5 members need CPR/First Aid  
Note: Evaluated 7/2012 Requested 180 days Recertified 4/2013  
Total Members 15

Petersburg VFD (Grant County) was evaluated on 07/23/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.  
Rescue Engine 298 EVP  
2 members need CPR/First Aid  
1 member needs Haz Mat  
Note: Evaluated 1/2014 Requested 180 days Recertified 2/2014  
Total Members 28

Capon Valley VFD (Hardy County) was evaluated on 07/23/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.  
Hose Test  
9 members need Haz Mat  
25 members need CPR/First Aid  
Note: Evaluated 4/2012 Requested 180 days Recertified 2/2013  
Total Members 25

Mathias Baker VFD (Hardy County) was evaluated on 07/24/19. Deficiencies were noted during the evaluation. The Fire Chief has requested 180 days to correct the deficiencies. It is staff's recommendation that the fire department be granted 180 days.  
Hose Test  
Deputy Chief needs Fire Officer 1-2  
1 member needs Level 1  
6 members need CPR/First Aid  
Note: Evaluated 7/2014 Requested 180 days Recertified 12/2014  
Total Members 23

Commission Mongold made a motion to accept the report and recommend it to the full Fire Commission with a second by Commissioner George. With all the ayes and nays having been taken on a voice vote, the motion passed.

2. Consideration of Complaint FDC 2019-001 (\*see correction below).

Commissioner George made a motion to go into executive session at 11:05AM, seconded by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner George made a motion to come out of executive session at 11:10AM, seconded by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

There were no motions made or actions taken during executive session.

Commissioner Eastham explained to those in attendance that due to a clerical error on the agenda he made mention of an item that is not going to be taken up today.

Commissioner Gunnoe explained that item number 2 should have read \*Consideration of Voluntary Dissolution of Boggs Runn VFD and required no number.

2. Consideration of Voluntary Dissolution of Boggs Run VFD.

Deputy Scott presented to the Fire Commission a letter from Boggs Run VFD requesting dissolution of the department.

Commissioner Mongold made a motion to accept the letter and recommend it to the full Fire Commission seconded by Commissioner Shriver. With all the ayes and nays having been taken on a voice vote the motion passed.

There were no other questions or comments.

Adjournment

Commissioner Mongold moved to adjourn the meeting at 11:13AM, seconded by Commissioner George. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to accept the report. It was seconded by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

**• Recruitment and Retention Committee**

Commissioner Estep read the Committee Report from Meeting – August 14<sup>th</sup>, 2019 as follows:

**Call to order**

Commissioner Estep called to order the regular meeting of the Recruitment and Retention Committee Meeting at 11:15AM on August 14, 2019 at the Holiday Inn Express, Ranson, WV.

**Roll call**

The following commissioners were present:

Jim Oldaker  
Phil Hart  
Doug Estep

Absent: Martin Hess

It is also noted the Jennifer Wilson legal counsel for the Fire Commission was in attendance.

**Unfinished Business**

Commissioner Estep inquired if the challenge coins had been sent out.

Deputy Sharp replied Courtney Rosemond has sent them all out.

**New business**

None

**Adjournment**

Commissioner Oldaker moved to adjourn the meeting at 11:16AM. It was seconded by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to accept the report. It was seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

**• Training Committee**

Commissioner White read the Committee Report from Meeting – August 14<sup>th</sup>, 2019 as follows:

**Call to order**

Commissioner White called to order the regular meeting of the Training Committee Meeting at 11:21:AM on August 14, 2019 at the Holiday Inn Express, Ranson, WV.

**Roll call**

The following commissioners were present:

Virgil White  
Tom Keefer  
Jim Oldaker  
Doug Estep  
Edward George

The following commissioners were absent:

It is also noted the Jennifer Wilson legal counsel for the Fire Commission was in attendance.

**Unfinished Business**

1. Consideration of Fire Officer Training Review for Volunteer Fire Departments.

Commissioner White informed those present that the Committee is going to compare the information provided as there have been some concerns raised. The Committee will need to get a complete packet from WVU Fire Service Extension on IFSTA (International Fire Service Training Association) Fire Officer 1 and once they have the information, he hopes they can move forward by the next Commission meeting.

**New business**

1. Staff/Counsel

Nothing to bring forth.

2. WVU Fire Service Extension

WVU Fire Service Extension Director Mark Lambert discussed they just got back from State Fair and what was achieved there. They have some upcoming classes but have not had any new requests for modular courses. They do not have any of the 2-day and 6-day classes scheduled. He also noted that the \$20000.00 grant that had been funded in the past by the Federal government has not been funded.

3. WV Public Service Training/WV Dept. of Education

Dave Plume informed the Commission that they have a conference coming up Asset Conference and a brochure is being made. That the EVOC (Emergency Vehicle Operations Course) approved curriculum is not well liked. They have done some research and are working on putting together a new EVAC curriculum. They always encourage people to look at their website for information on classes

Mike Freeman commented that they will be moving to the 2018 NFPA Standard.

4. Misc. Comments / Questions

None

**Adjournment**

Commissioner Oldaker moved to adjourn the meeting at 11:33AM, seconded by Commissioner Keefer. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to accept the report, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

*Commissioner Grant requested a letter be sent a letter to both Training Organizations requesting them to submit any curriculum or student manual changes to the Fire Commission for review and approval at the October meeting. Marshal Tyree will do so.*

**• Operations Committee**

Fire Marshal Tyree stated that his staff will present their division reports: Assistant State Fire Marshal George Harms and Temporary Deputy State Fire Marshal John Oliver and that he will complete with the Public Education Report, Fire Services report and overall agency operations report.

**Temporary Deputy State Fire Marshal John Oliver shared his report on the Inspection and Plans Review Division for the period of June 1, 2019 through July, 2019:**

INSPECTIONS CONDUCTED: 1,138

INITIAL	ANNUAL	FOLLOW-UP	CONSTRUCTION	FINAL	SYSTEM	FIREWORKS	AGST
41	234	23	281	63	56	284	3

PLANS REVIEWED: 336 (Does not include walk-in consultations with architects and designers)

OCCUPANCY PERMITS: 20

**COMPLAINT INVESTIGATIONS: 26**

<b>FIRE CODE</b>	<b>ELECTRICAL</b>	<b>BLASTING</b>	<b>FIREWORKS</b>	<b>EXPLOSIVE MAGAZINE</b>
13	5	6	2	0

**LICENSE CHECKS: 261**

<b>ELECTRICAL</b>	<b>LOW VOLTAGE</b>	<b>FIRE PROTECTION</b>	<b>PYRO</b>
450	43	129	199
<b>WARNINGS</b>	<b>CITATIONS</b>	<b>CRIMINAL COMPLAINTS</b>	<b>EXECUTE ARREST WARRANTS</b>
2	5	0	0

**LICENSE EXAMS: 6**

**TRAINING RECEIVED:**

3 marshals and 1 plans examiner attended the Ohio Fire Academy  
1 marshal attended the National Fire Academy

**Training Given:**

1 marshal represented the fire marshal's office at the WVU's Junior Firefighter Camp  
5 marshals' gave presentations of the WV State laws at two fireworks seminars

**COURT HEARINGS:**

Mercer County and Kanawha County

**Other Activity:**

World Scout Jamboree – 1484-man hours worked = 78 hours per person  
2 – Assisted local fire departments.  
2 – Assisted local Police, Sheriff's Dept or WV State Police with MVA's  
2 – Assisted local Fire Inspectors  
5 – Assisted local Building Inspectors  
Served Closure orders on warehouse in Wood County

**Questions**

None

**Assistant State Fire Marshal George Harms' report on the Investigation Division for the period of June 1, 2019 through July 31, 2019:**

Total Number of Fires 01JUNE19 to 31JULY19 – 92

Accidental – 11

Incendiary – 34

Undetermined – 46

Fatality Total 01JUN19 to 31JULY19 – 1

Injury Total 01JUN19 to 31JULY19 – 1

Total \$ loss 01JUNE19 to 31JULY19 - \$5,143,100

Educational - \$0

Mercantile - \$0

Other Structures - \$421,000

Outside / Special Properties - \$0

Residential - \$0

Storage - \$605,500

Vehicles - \$102,000

Total \$ loss 01JUNE19 to 31JULY19 that are declared Incendiary - \$268,800

Total number of fires cleared by arrest or exceptional means – 7

**Assistant State Fire Marshal George Harms' report on the Investigation Division for the period of January 1, 2019 through July 31, 2019:**

Total Number of Fires 01JAN19 to 31JULY19 – 374

Accidental – 57

Incendiary – 93

Undetermined – 222

Fatality Total 01JAN19 to 31JULY19 – 27

Injury Total 01JAN19 to 31JULY19 – 8

Total \$ loss 01JAN19 to 31JULY19 - \$18,654,143

Educational - \$1,000

Mercantile - \$572,000

Other Structures - \$151,400

Outside / Special Properties - \$11,501

Residential - \$14,259,392

Storage - \$360,350

Vehicles - \$113,500

Total \$ loss 01JAN19 to 31JULY19 that are declared Incendiary - \$999,600

Total number of fires cleared by arrest or exceptional means – 34

Questions:

*Commissioner Mongold inquired about the number of fire deaths have there been year to date compared to last year. ASFM Harms replied that there have been 43 which is a decrease. Marshal Tyree gave additional information on the number of deaths of the past few years. He explained they are decreasing but there is still more work to do.*

**Fire Marshal Tyree gave a report on the Public Education efforts for the period of June 1, 2019 through July, 2019:**

**Public Education Accomplishments**

*JUNE TO AUGUST 2019*

Media Releases – 6

- W.Va. State Fire Marshals seek information in Nicholas investigation
- Monongalia man arrested for arson over fireworks apartment fire
- State Fire Marshal's Office celebrates 110th anniversary with open house event
- W.Va. State Fire Marshals charge Harrison Co. man
- W.Va. State Fire Marshal's Office marks 110th anniversary with open house, reception
- State Fire Marshal urges safety this Fourth of July

Social Media interactions – 161 new Facebook subscribers since June 5th, weekly safety messages and news updates are disseminated through Facebook and Twitter. We total 10,007 subscribers.

Top engagement post: What do Fire Marshals do at the Jamboree?

4,734 people reached

1,552 post clicks

Public Education Network – 1 new members since June, 124 total members since April 2016.

Public interactions completed – 7

- Boy Scout Jamboree
- Campus Safety Training at Fairmont
- NFPA Conference and Expo
- Kimball Smoke Alarm Installations
- Buffalo VFD Fire Prevention Week Materials and information
- Lubeck VFD Fire Safety Training
- SFMO Open House

Ongoing Projects:

**History Project:** 110th anniversary of the founding of the WV Fire Marshal’s Office will be celebrated in 2019 and as a part of this celebration, research is being done to include photos and bios of Fire Marshals’ past. An anniversary edition booklet of the WV SFMO will be made available along with other commemorative items. To celebrate the anniversary, we are collecting interviews from former employees and retired Marshals and Deputies. The video will be available for viewing at the open house and 110<sup>th</sup> Anniversary celebration.

**Poster Contest** – The fourth annual State Fire Marshal Fire Safety Poster Contest will begin when kids go back to school. Students in grades K-5th will design fire safety messages that will be judged and made into a calendar. The contest will begin in mid-august and conclude in mid-September with judging to take place in October. Marshal Tyree explained the how the Contest works.

Marshal Tyree noted the work Courtney Rosemond and Tim Rock have done for Public Education and commend them for their work.

**State Fire Marshal Tyree shared his report on the Fire Service Division for the period of June 1, 2019 through July 31, 2019:**

	JUN	JUL	TWO MONTH TOTAL
Total Licenses Issued:	4,279	1,197	5,476
Total Certifications Issued:	28	22	50

Total Permits Issued: 182 128 310

Total Applications Processed: 167 210 377

Online Renewals: 1,840 430 2,270

Total Consumer Fireworks Certificates Issued

Permanent: 2 0 2

Temporary: 69 0 69

Wholesaler: 3 0 3

Outdoor Storage: 15 0 15

Novelties: 1 0 1

Total Licenses Issued: 16,687

Total Certifications Issued: 214

Total Applications Processed: 1,748

Total Permits Issued: 749

Online Renewals: 4,795

Total Consumer Fireworks Certificates Issued

Permanent: 52

Temporary: 228

Wholesaler: 20

Outdoor Storage: 181

Novelties: 707

FIRE DEPARTMENT SERVICES						
RECENT ACTIVITY						
2019						
	JUN 2019	JUL 2019	TOTAL	2019 YTD	FY2019	FY2018
FIRE DEPT EVALUATIONS	11	12	23	67	101	72
DEPTS RECERTIFIED	13	0	13	47	96	67
DISCIPLINARY	8	0	8	27	61	44
180 DAYS	10	0	10	25	49	48

<b>EMERGENCY VEHICLE PERMITS</b>						
<b>TOTAL PROCESSED</b>	<b>29</b>	<b>48</b>	<b>77</b>	<b>326</b>	<b>509</b>	<b>582</b>
<b>APPARATUS</b>	14	5	19	91	138	193
<b>PRIVATE</b>	15	43	58	235	371	389
<b>DEACTIVATED</b>	<b>32</b>	<b>70</b>	<b>102</b>	<b>474</b>	<b>684</b>	<b>619</b>
<b>APPARATUS</b>	9	34	43	139	155	154
<b>PRIVATE</b>	23	36	59	335	529	465
<b>VERIFIED AND REFUSED</b>	<b>7</b>	<b>23</b>	<b>30</b>	<b>119</b>	<b>148</b>	<b>111</b>
<b>APPARATUS</b>	2	4	6	19	33	32
<b>PRIVATE</b>	5	19	24	100	115	79
<b>NFIRS</b>	JUN	JUL				
<b>TOTAL REPORTS SUBMITTED</b>	<b>6,396</b>	<b>3,928</b>	<b>10,324</b>	<b>62,389</b>	<b>124,648</b>	<b>126,451</b>
<b>90 DAY GRACE</b>	0	62	62	178	231	250
<b>OUT OF GRACE</b>	7	52	59	159	220	235
<b>*FUNDING LOSS</b>	<b>6</b>	0	<b>6</b>	9	11	15
<b>NFIRS CLASSES TAUGHT</b>	0	0	0	1	3	0
<b>COUNTIES REPRESENTED IN NFIRS</b>	0	0	0	2	4	0
<b>NUMBER OF NFIRS STUDENTS</b>	0	0	0	3	7	0
<b>SLACK.COM WORKSPACE MEMBERS</b>	53	39	92	92		
<b>COUNTIES REPRESENTED IN SLACK</b>	25	27	52	52		
<b>NUMBER OF FDS REPRESENTED</b>	46	39	85	85		
<b>FIRE OFFICERS</b>	JUN	JUL				
<b>TOTAL SUBMITTED</b>	<b>2</b>	<b>6</b>	<b>8</b>	<b>19</b>	<b>40</b>	<b>27</b>
<b>FIRE OFFICER 1</b>	0	2	2	9	17	12
<b>FIRE OFFICER 2</b>	2	4	6	10	23	15
<b>FOIA REQUESTS</b>						
<b>REQUESTS RECEIVED</b>	11	11	22	94	154	170
<b>REPORTS PROCESSED</b>	32	25	57	212	352	311
<b>REPORTS RESEARCHED</b>	32	27	59	296	512	1,546
<b>FUNDING LOSS</b>	<b>Amount Lost</b>					
East Lynn VFD, 50109, Wayne	\$14,239.58					
Follansbee VFD, 05105, Brooke	\$14,239.58					
Renick VFD, 13170, Greenbrier	\$14,239.58					
Salt Rock VFD, 06103, Cabell	\$14,239.58					
Wadestown VFD, 31113, Monongalia	\$14,239.58					
Walton VFD, 44103, Roane	\$14,239.58					
	<b>\$85,437.48</b>					

Questions

None

## Operations Report by State Fire Marshal Tyree:

### Mr. Chairman, members of the Commission:

- **Personnel Staffing:**
  - **New Employee:**
  - **Promotions/Reallocations:**
  - **Resignation/Termination/Retirement:**
  
- We have **7 vacancies** within the agency: **Four (4)** ASFM in Training and Field Deputy for **Inspection Div.** and **One (1) Investigation Div.**, **one (1)** Public Information Specialists deactivated currently; **One (1)** Admin Services Asst 1; **Services** Division.
  
- **Legislative Bills update:** State Fire and Building Codes proposed for update.
  - **87CSR1 Fire Code and 87CSR4 Building Code**
- **Fireworks Safety Program Report**
  - **Consumer Fireworks Registration**
    - **Permanent 2019 – 52 vs. 2018 – 53**
    - **Temporary 2019 – 228 vs. 2018 – 233**
  - **Revenue Collected:**
    - **2019 - \$150,495 vs. 2018 – \$169,709 vs. 2017 - \$186,752**
  - **Reported generated by State Tax Dep**
  
- **Fire Department Loss of Funding:**
  - (The two deadlines involved are the quarter deadline and then 90 days later, the grace period deadline. Other than being decertified, not submitting their NFIRS incident reports by the prescribed due date is the only way to lose their funding. It has nothing to do with the 180-day issue. Once they miss the grace period deadline, the money is lost and reallocated to the departments that were complying. There is no getting it back after hat.) Share info rec. letters from Treasury; we'll be making an inquiry to see if there are earlier notification/communications that can be provided to help and assist departments to prevent the loss of their distributions.
    - **DANESE VFD – 2017 Financial Statement.**
    - Estimated 12,000 in Fire Dept. Equipment and Training Fund
- **Grant Funding – Fire Equipment and Training Fund Option/Process**
  - CRR Based criteria due to limited \$\$\$

- Pub Ed campaign, Smoke Alarm Installation or Home Safety Survey program, etc.
- **Training Options for Volunteer Fire Depts. two (2) Pilot Programs**
  - Modular Firefighter Training
    - There are four modules
    - Stickers provide at the completion of each module
  - Modular Driver – Operator Training
    - Two Modules – (1) Module One of Modular FF Tng program STICKER #1; (2) Vehicle Operator Module STICKER “D”
- **Courtesy Firefighter Certification** Offering
- Both training options had contributions from many Stakeholders to include members of the State Firemen’s Association, Fire Service Training Providers, State Fire Marshal staff and approval from the State Fire Commission
- Option provides earlier opportunities to participate within the Fire Dept based Module completion.
- Stickers are provided at each module completion
- Several modular FF training classes have been conducted amongst the two training providers since 2017;
- To date we’re not aware of any classes beginning for the Modular Driver Operator course
- **Visits and Meetings**
  - NFPA 2019 Conference & IFMA Board Mtg - June; 2019 NASFM Conference - July; 2019 World Scout Jamboree – July/August
- **Commendations:**
  - **Pinch VFD 60<sup>th</sup> Anniversary (future presentation)**
- Entertain questions!

*John Hall inquired about SB 625 and the increase of VFD reimbursement fees from \$500 to \$1500 and noted that most insurance companies aren’t recognizing it. it.*

*Marshal Tyree explained that he will need to confirm the bill number and will contact the Insurance Commission.*

*Mr. Hall also had a question about the fiscal responsibility of tree removal by VFD in the same bill.*

*Marshal Tyree explained that the responsibility falls on the DOH and that he will follow up with Mr. Hall concerning that DOH billing.*

*Chuck Runyon addressed the Fire Commission and commended them and the Fire Marshal’s office for their work.*

*Commissioner Gunnoe noted the hard work and the efforts the Fire Marshal's office puts forth in their work. He told those in attendance that if there is any issue they would like to bring to the Commission or the Fire Marshal's office that Marshal Tyree will be at the conference later to address those or that they may contact the office with any concerns.*

**UNFINISHED BUSINESS:**

**1. Consideration of Fire Officer Training Review for Volunteer Fire Departments**

*Commissioner Grant stated that the committee is working on it and want to get the issue resolved.*

**NEW BUSINESS:**

**1. Report on Fire Departments Receiving 180 Days to Achieve Compliance: Mud River VFD, West Hamlin VFD, Ronceverte VFD, Anthony Creek VFD, Hamlin VFD, Canaan Valley VFD, Davis VFD, Bayard VFD, Mount Storm VFD, Petersburg VFD, Capon Valley VFD, and Mathias Baker VFD**

Commissioner White made a motion to accept the report on Fire Departments Receiving 180 Days to Achieve Compliance, with a second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

**2. Consideration of Fire Officer 1 & 2 Applications**

Commissioner Mongold made a motion to accept and approve the following applications for Fire Officer Training Certifications:

Mark Stroop- FO2  
Andrew Garland- FO2  
Bruce Chapman- FO1&2  
Wesley Mills- FO1  
Chris Brunetti- FO2  
Mark Arnold- FO2  
Tanya Nelson- FO2.

Second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

**3. Consideration of Recertification of Fire Departments: Point Pleasant VFD, Valley VFD, Cairo VFD, Grandview VFD, Ballard VFD, Lewisburg VFD, and Fairlea VFD**

Commissioner White made a motion to accept and approve Recertification of the following fire departments, noting they are coming out of a 180-day compliance period:

Point Pleasant VFD, Valley VFD, Cairo VFD, Grandview VFD, Ballard VFD, Lewisburg VFD, and Fairlea VFD

Second by Commissioner Estep with all the ayes and nays having been taken on a voice vote, the motion passed.

**4. Consideration of Perfect Evaluation Recertification of Fire Departments: White Sulphur Springs VFD, Phillipi VFD, Junior VFD, Belington VFD, Harts VFD, Guyan River VFD, Thomas VFD, Parsons VFD, Maysville VFD, and Moorefield VFD**

Commissioner Mongold made a motion to accept and approve recertification of the following fire departments, noting these departments had perfect evaluations:

White Sulphur Springs VFD, Phillipi VFD, Junior VFD, Belington VFD, Harts VFD, Guyan River VFD, Thomas VFD, Parsons VFD, Maysville VFD, and Moorefield VFD.

Second by Commissioner Eastham with all the ayes and nays having been taken on a voice vote, the motion passed.

**5. Consideration of Berkeley County Fire Board Interpretation of Chapter 7, Regarding County Fire Boards.**

Marshal Tyree explained the request made by the Berkeley County Fire Board.

Commissioner Gunnoe asked Legal Counsel Jennifer Wilson for her review.

Legal Counsel Wilson stated she wanted to confirm what she had said at the previous days Fire Department Services Committee meeting. The Fire Commission does not have any jurisdiction to address the problem. She recommended they contact the Attorney General.

Mr. PJ Burroughs explained that they had gone to the Attorney General and were told to contact the Fire Commission and that they were just looking for a solid interpretation as they had received several opinions. He gave a description of the numerous steps they had taken so far.

Counselor Wilson asked if they could get together after the Commission Meeting to compare notes.

Commissioner Gunnoe questioned Mr. Burroughs if the second letter received by the Commission was in reply to what he had received from the Attorney General's office and that as we previously stated the Fire Commission is looking into whether the Berkeley Fire Board had submitted By-Laws to them.

Mr. Dave Brining noted that it was their understanding that the guidance must come from an appointed official and asked the Commission and its' Counsel help with getting it.

Counsel Wilson replied that she will assist them with it, but it may just circle back around as their made need to be legislation to correct the language.

Mr. Brining explained his concerns and thanked the commission for their time.

**6. Consideration of Report on §29-3-5f Fire Service Equipment and Training Fund Grant Criteria**

No report given. It was previously addressed in the Legislative, Codes and Regulatory Committee

**7. Consideration of acceptance of letter of dissolution for Boggs Run VFD.**

Commissioner Mongold made a motion to accept the letter of resolution, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

*Commissioner Gunnoe noted that another department is covering their area.*

**CORRESPONDENCE:**

**GOOD OF THE ORDER:**

**110<sup>th</sup> Anniversary WV State Fire Marshal's Office Information**

October 17 & 18 (Thursday & Friday) Charleston, WV – WV Fire Marshal's Office.

December 5 & 6 (Thursday & Friday) Stonewall Jackson Resort, Logan, WV.

**Other events you may be interested in for 2019:**

Anniversary Staff Dinner, date, time and location TBD.

**TIME AND PLACE OF NEXT MEETING(S):**

Next regularly scheduled Fire Commission Committee Meetings will take place Thursday October 17, 2019 at the WV State Fire Marshal's Office, Charleston, WV at 10:00am.

The next regularly scheduled Full Commission Meeting will be held at the WV State Fire Marshal's Office, Charleston, WV on Friday, October 18<sup>th</sup> at 9:00am.

**ADJOURN:**

Commissioner White made a motion to adjourn at 10:32am, seconded by Commissioner Eastham, with all the ayes and nays having been taken on a voice vote, the motion passed.

---